# cscr logo final.jpg

**Title**: State President Elect

**Primary Purpose:** In the absence of the President, the President Elect shall assume the duties of

 the President. When acting in place of the President, the President Elect has all

 the powers, duties, responsibilities and privileges of the President.

**Reports To:** The President and Board of Directors of CSCR.

**Serves:** A one year term.

 Appointed by the Board of Directors.

**Requirements:** Current member of CSCR

 Attend all Board of Director’s Meetings or Conference Calls.

 Attend Annual Educational Conference and Membership Meeting.

**Principle Duties:**

**I. Board of Directors responsibilities.**

A. Reports

 1. Presents a written report reflecting position activity to date at each Board

 Meeting and the Annual State Membership meeting.

 2. When requested, presents a report of position activities to the

 Communication Director for Website publication.

B. Other Board responsibilities

 1. Available for the Speaker’s Bureau

 2. Performs other duties as requested by the CSCR President and Board.

**II. Chairs the Annual Educational Conference**

A. See attached Conference Planning document

**III. Other position responsibilities**

A. Assists members of the Board of Directors in the running of the organization.